

RICHMOND SCHOOL BOARD OF TRUSTEES  
REGULAR MEETING  
February 8, 2024  
MINUTES

CALL TO ORDER     The meeting was called to order at 6:02 p.m. Led the flag salute.

MEMBERS PRESENT     Sadie Albonico, Daniel Bertotti, Tracy Langslet, Adam Runyan, and Nick McBride via Zoom

MEMBERS ABSENT     None

OTHERS PRESENT     Brian Boyer, Jeanette Goni, Shaun Giese, Amy Matchniff, Sarah Loflin, Heather Cluck

PUBLIC COMMENT     No Public Comment

AGENDA

APPROVAL             MSCU (Runyan/Langslet) approved the agenda.

**Superintendent Report**

SCHOOL EVENTS/  
ACTIVITIES

- 4.1.1     The Superintendent updated the Board on the following:
- Gym Floor Project in March
  - Girls Volleyball will use LHS Gym for free
  - KSUE Media Van scheduled to be at school
  - Kindness Assembly scheduled February 13<sup>th</sup>
  - LHS Drumline and Choir scheduled February 16<sup>th</sup>
  - ELOP day offered on February 10<sup>th</sup>
  - Lunar New Year activities
  - Fire/Lockdown Drills
  - Discussed incident at recent school dance and reported conversations with other administrators

PROJECT

PRIORITIZATION

- 4.1.2     The Superintendent provided an update to the Board regarding a recent Zoom meeting with King Consulting. Talking points included discussion of the project prioritization tool. The Superintendent stated the school's first priority is to look for architects. He concluded by informing the Board it could be up to three years for projects to commence, but in the meantime the need for an architect is priority.

**Director of Buildings and Grounds**

BLDG & GROUNDS

REPORT

- 4.2.1     Shaun Giese, Facility Manager, advised the Board Tim Andersen continues to provide water testing services. Shaun reported a recent water test that needed further attention. He confirmed he is taking classes to get certified. Shaun discussed the need for the fire suppression tank under the gym needing to be painted. He all reported the gym will be closed in March. He concluded highlighting the work of custodian, Richard Rigg.

**Certificated Staff and Classified Staff Report****CERTIFICATED****STAFF**

- 4.3.1** Teachers, Sarah Loflin and Heather Cluck, provided a report academic activities in grades TK/K through 8.

**CLASSIFIED****STAFF**

- 4.3.2** No Classified Staff Report

**Curriculum/Student Performance****WINTER MAP****TESTING**

- 5.1** Winter MAP testing will be completed by the end of March. The Superintendent noted data has shown a lot of student progress.

**HEALTH****CURRICULUM**

- 5.2** The Superintendent reported there are samples of Health curriculum textbooks for public view in the main office. The curriculum is for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. The curriculum will be integrated into Physical Education.

**Business****2022/23 SARC**

- 6.1** MSCU (Langslet/Bertotti) accepted the 2022/23 School Accountability Report Card (SARC).

**COMPREHENSIVE****SAFETY PLAN**

- 6.2** Adam Runyan motioned to approve the Comprehensive School Safety Plan. Tracy Langslet seconded the motion. Further Board discussion was held regarding content of the Comprehensive School Safety Plan.

The Comprehensive School Safety Plan passed with the following vote:  
Ayes: Bertotti, Albonico, Runyan, Langslet  
Noes: McBride

**WILLIAMS ACT****QUARTERLY**

- 6.3** MSCU (Langslet/Bertotti) approved the Williams Act Quarterly Statement for period ending January 2024.

**ESTABLISH****TK TEACHER**

- 6.4** MSCU (Bertotti/Runyan) approved to establish as of Yr. 24/25 a Certificated Teaching position for All Day Transitional Kindergarten

**ESTABLISH****PARA POSITION**

- 6.5** MSCU (Langslet/Bertotti) approved to establish as of Yr. 24/25 a Paraprofessional position for All Day Transitional Kindergarten.

**RESIGNATION****J. SELLA**

- 6.5** MSCU (Langslet/Albonico) accepted the resignation of Paraprofessional, Jordan Sella.

## Minutes

- 7.1 MSCU (Bertotti/Runyan) approved the minutes of the regular meeting on January 11, 2024.

## Policy

- 8.1 Board Policy 2023 Updates - **1<sup>st</sup> Reading**
- |                   |   |
|-------------------|---|
| <b>BP 0410</b>    | Nondiscrimination in District Program and Activities      |
| <b>BP 0460</b>    | Local Control and Accountability Plan                     |
| <b>AR 0460</b>    | Local Control and Accountability Plan                     |
| <b>BP 0500</b>    | Accountability  |
| <b>BP 0520</b>    | Intervention in Underperforming Schools                   |
| <b>AR 1220</b>    | Citizen Advisory Committees                               |
| <b>BP 1312.2</b>  | Complaints Concerning Instructional Materials             |
| <b>AR 1312.2</b>  | Complaints Concerning Instructional Materials             |
| <b>BP 1312.3</b>  | Uniform Complaint Procedures                              |
| <b>AR 1312.3</b>  | Uniform Complaint Procedures                              |
| <b>AR 1312.4</b>  | Williams Uniform Complaint Procedures                     |
| <b>BP 5131.2</b>  | Bullying  |
| <b>AR 5131.2</b>  | Bullying  |
| <b>AR 5141.21</b> | Administering Medication and Monitoring Health Conditions |
| <b>BP 5145.3</b>  | Nondiscrimination/Harassment                              |
| <b>BP 6143</b>    | Courses of Study  |
| <b>BP 6161.1</b>  | Selection and Evaluation of Instructional Materials       |
| <b>AR 6161.1</b>  | Selection and Evaluation of Instructional Materials       |
| <b>BP 6161.11</b> | Supplementary Instructional Materials                     |
| <b>BP 6170.1</b>  | Transitional Kindergarten                                 |
| <b>BB 9321</b>    | Closed Session  |
| <b>E(1) 9321</b>  | Closed Session  |
| <b>E(2) 9321</b>  | Closed Session  |

## Warrants

- 9.1 MSCU(Runyan/Langslet) approved the warrant list(s) for February
- |             |                     |
|-------------|---------------------|
| General:    | \$ 18,837.86        |
| Cafeteria:  | 4,490.77            |
| Def. Maint: | <u>2,506.00</u>     |
|             | <b>\$ 25,835.63</b> |

## Correspondence

- 10.1 Letter from Patricia Gunderson, County Superintendent of Schools, approving the First Interim Report as submitted.

**Information: Comments from Board Members**

- 11.1 The Board liked the use of the Chromebooks for the Board meetings. Overall the Board liked the electronic version of the Board Agenda packet.
- 11.2 The Board reviewed Board Bylaw 9320 - Meeting and Notices

**Closed Session**

- 12.1 Pursuant to Government Code Section 54957, the Board met regarding Richmond Classified (CSEA)  
Board Negotiator - Brian Boyer
- 12.2 Pursuant to Government Code Section 54954.5, the Board met regarding Public Employee Evaluation of Performance  
- Superintendent/Principal

**Reconvene Open Session**

- 13.1 No Action Take in Closed Session

**ADJOURNMENT**

Having no further business, the regular meeting adjourned at 7:29 p.m.